

Notification of intention to sell

Please return your completed form to:

Home Sales Team

Eastlight Community Homes

Eastlight House

Charter Way

Braintree

Essex

CM77 8FG

Or by email: Home.Sales@eastlighthomes.co.uk

Name:

Address:

.....

.....

Tel.:

Email Address:.....

Please click [here](#) and select the 'selling my share' tab for a full breakdown of Eastlight's fees to sell the property.

The surveyors will take some photos of your property whilst carrying out their inspection. These will be used as part of the valuation process only. If you are selling, you will need to supply your own photos for the advert.

Please detail any improvements you have carried out.

Improvement

Date Completed

.....

.....

.....

.....

.....

.....

.....

Upon receipt of your completed form and the valuation fee, we will instruct our Independent Surveyor to value your property and your contact details will be passed to them for the purposes of arranging the survey.

The information you provide will be used to process your application to sell your share or purchase further shares. For further information regarding how we may use, store, process and share your personal information please visit our website to view our privacy policy:

<https://www.eastlighthomes.co.uk/policies/privacy-policy/>

This is also available on request.

Declaration

I/We* confirm that the information supplied is true and complete to the best of my knowledge.

I/We* understand that if I am/we are* selling, a fee will be payable on completion. Click [here](#) for a fee breakdown (selling my shares tab).

*delete as appropriate

Please ensure joint owners complete and sign this form.

Signed: Signed:

Print name:..... Print name:

Date:..... Date: